



City of Miami Beach, Cultural Affairs Program, Cultural Arts Council  
1700 Convention Center Drive, Miami Beach, Florida 33139, [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

**COMMUNITY BENEFIT FUND RENT WAIVER GRANT APPLICATION  
MIAMI BEACH BANDSHELL**

Please visit our website for the most accurate submission deadlines.

Date of Request \_\_\_\_\_

Name of Event \_\_\_\_\_

Date(s) of Event \_\_\_\_\_ Time of Event \_\_\_\_\_

Type of Event (Check One): \_\_\_\_\_ Comedy \_\_\_\_\_ Dance \_\_\_\_\_ Film \_\_\_\_\_ Music \_\_\_\_\_ Theater  
\_\_\_\_\_ Other (Please Describe) \_\_\_\_\_

Non-Profit 501c3 Organization Name (Lessee): \_\_\_\_\_  
*Name as it appears in articles of incorporation*

Federal ID# \_\_\_\_\_

Executive Director \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

Mailing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Does your organization have an outstanding balance with the Miami Beach Bandshell or any other City facility Department or Agency? Yes \_\_\_\_\_ No \_\_\_\_\_

Total event budget \_\_\_\_\_

List all other event sponsors \_\_\_\_\_

Ticket prices \_\_\_\_\_

Number of FREE or DISCOUNT RATE tickets for Miami Beach Residents \_\_\_\_\_

What is the Discount Rate if applicable? \_\_\_\_\_

1. Description of event:

2. History of Event:

3. Describe positive impact on Facility, City or Region:

4. How does this event benefit the residents and visitors of Miami Beach?

**INELIGIBLE CRITERIAS – organizations that meet the following criteria are ineligible for a waiver.**

- ✓ Organizations with a budget over \$1.5 million.
- ✓ City of Miami Beach Cultural Anchors.

**REQUIRED ATTACHMENTS – please attach as indicated to the application and all application copies.**

- ✓ A copy of your 501(c)(3) letter of determination, dated within the past two years. Updated letters can be obtained from the Internal Revenue Service via fax and mail at 1-877-829-5500.
- ✓ Most recent audited financial statement or IRS Form 990.

**MIAMI BEACH BANDSHELL WAIVER CRITERIA – All waivers are reviewed and approved by the Cultural Arts Council (CAC)**

1. Diversity of Programing
2. Contribution to Miami Beach Cultural Portfolio
3. History of Programming at Miami Beach Bandshell
4. Local Impact
5. Reoccurring Commitment to Excellence
6. Preference Given to Waiver Requests for Performances in May, June, July, and August
7. Preference (Consideration) Given to Miami Beach Bandshell Resident Companies

**CERTIFICATION / SIGNATURE**

I certify that all information contained in this application and attachments are true and accurate, and that I am authorized by the applicant hereto to execute this application.

Name \_\_\_\_\_ Title \_\_\_\_\_  
(Please Print)

Signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE SUBMIT COMPLETED APPLICATION WITH REQUIRED ATTACHMENTS TO:**  
[sandraschoenlank@miamibeachfl.gov](mailto:sandraschoenlank@miamibeachfl.gov)

**Sandra Schoenlank-Arian, *Cultural Affairs Grants and Operations Administrator***  
**City of Miami Beach, Department of Tourism and Culture**  
**1755 Meridian Ave, Floor 5**  
**Miami Beach, FL 33139**

Waiver Details: The venue waiver includes the complete rental fee of the facility, and up to \$2,500 in technical fees.

PLEASE NOTE: Any changes to the event details on page 1 (tickets prices, dates, discounts, etc.) must be approved in writing prior to the event. Failure to secure approval will result in revocation of the Waiver. An organization may only apply for a Community Benefit Fund Rent Waiver Grant once in each calendar year, for a maximum four-day run. Applications will be reviewed by the Cultural Arts Council.

All funded activities must provide equal access and equal opportunity in employment and services and may not discriminate on the basis of disability, race or ethnicity, color, creed, national origin, religion, age, gender, or sexual preference, in accordance with Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Title IX of the Education Amendments of 1972 as amended (42 U.S.C. 2000d et seq.), the Americans with Disabilities Act (ADA) of 1990, and Section 504 of the Rehabilitation Act of 1973.

Grantees must include the city logo in all marketing and publicity materials, as well as the following credit line when possible in all promotional and marketing materials related to this grant including news releases, public announcements, press releases, print and broadcast media: "With the support of the City of Miami Beach Cultural Affairs Program, Cultural Arts Council, and the Miami Beach Mayor and City Commissioners." Failure to include the credit line and/or logo will result in revocation of the Waiver.

The City of Miami Beach provides equal access and equal opportunity in employment and services and does not discriminate on the basis of race or ethnicity, color, creed, national origin or religion, age, gender, sexual preference, in accordance with Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Title IX of the Education Amendments of 1972 as amended (42 U.S.C. 2000d et seq.). The City of Miami Beach Department of Tourism, Culture and Economic Development, Cultural Affairs Program, supports and advocates compliance with the requirements of the Americans with Disabilities Act (ADA) of 1990, and Section 504 of the Rehabilitation Act of 1973 which prohibit discrimination on the basis of disability.