



City of Miami Beach, Cultural Affairs Program, Cultural Arts Council
1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

**COLONY THEATRE RENT WAIVER GRANT APPLICATION
MIAMI BEACH CULTURAL ARTS COUNCIL COMMUNITY BENEFIT FUND**

On February 10, 2016, the Mayor and Commission of the City of Miami Beach approved a rental fee waiver grant program for the Colony Theatre with the specific purpose to incentivize live performances in Miami Beach. Grants will cover not-for-profit rental fees for up to four days per week and are available to not-for profit organizations to present theater, performance, dance, music, opera, chorus and film screenings. Grants will be administered by the Tourism and Culture Department following review and recommendation by the Miami Beach Cultural Arts Council.

Date of Request _____

Name of Event _____

Date(s) of Event _____ Time of Event _____

Non-Profit 501c3 Organization Name (Lessee): _____
Name as it appears in articles of incorporation

Federal ID# _____

Executive Director _____ Phone _____

Email _____

Mailing address _____

City _____ State _____ Zip _____

Does your organization have an outstanding balance with the Colony Theatre or any other City facility Department or Agency? Yes _____ No _____

Total event budget _____

List all other event sponsors _____

Ticket prices _____

Number of FREE or DISCOUNT RATE tickets for Miami Beach Residents _____

What is the Discount Rate if applicable? _____

1. Description of event: Please include a brief description of the event. Attach brief bios of key personnel and any pertinent history of the production.

2. Target Audience:

3. Marketing Plan:

4. Brief History of Organization:

REQUIRED ATTACHMENTS – please attach as indicated to the application and all application copies.

- ✓ A copy of your 501(c)(3) letter of determination, dated within the past two years. Updated letters can be obtained from the Internal Revenue Service via fax and mail at 1-877-829-5500.
- ✓ Most recent audited financial statement or IRS Form 990.

CERTIFICATION / SIGNATURE

I certify that all information contained in this application and attachments are true and accurate, and that I am authorized by the applicant hereto to execute this application.

Name _____ Title _____
(Please Print)

Signature _____ Date _____

PLEASE SUBMIT COMPLETED APPLICATION WITH REQUIRED ATTACHMENTS TO:
sandraschoenlank@miamibeachfl.gov

Sandra Schoenlank, *Cultural Affairs Grants and Operations Administrator*
City of Miami Beach, Department of Tourism and Culture
1700 Convention Center Drive
Miami Beach, FL 33139

PLEASE NOTE: Any changes to the event details on page 1 (tickets prices, dates, discounts, etc.) must be approved in writing prior to the event. Failure to secure approval will result in revocation of the Waiver. An organization may apply more than once per calendar year. This Grant covers not-for-profit rental fee rates for up to four days per week and is available for multiple-week runs. Grants will be administered by the Tourism and Culture Department following review and recommendation by the Miami Beach Cultural Arts Council.

All funded activities must provide equal access and equal opportunity in employment and services and may not discriminate on the basis of disability, race or ethnicity, color, creed, national origin, religion, age, gender, or sexual preference, in accordance with Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Title IX of the Education Amendments of 1972 as amended (42 U.S.C. 2000d et seq.), the Americans with Disabilities Act (ADA) of 1990, and Section 504 of the Rehabilitation Act of 1973.

Grantees must include the city logo in all marketing and publicity materials, as well as the following credit line when possible in all promotional and marketing materials related to this grant including news releases, public announcements, press releases, print and broadcast media: "With the support of the City of Miami Beach Cultural Affairs Program, Cultural Arts Council, and the Miami Beach Mayor and City Commissioners." Failure to include the credit line and/or logo will result in revocation of the Grant.

The City of Miami Beach provides equal access and equal opportunity in employment and services and does not discriminate on the basis of race or ethnicity, color, creed, national origin or religion, age, gender, sexual preference, in accordance with Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Title IX of the Education Amendments of 1972 as amended (42 U.S.C. 2000d et seq.). The City of Miami Beach Department of Tourism, Culture and Economic Development, Cultural Affairs Program, supports and advocates compliance with the requirements of the Americans with Disabilities Act (ADA) of 1990, and Section 504 of the Rehabilitation Act of 1973 which prohibit discrimination on the basis of disability.

